**Extension of Term / Renewal (PNG) Action Definition**

This action definition describes an extension of term/renewal for PNG Tenements.

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| Editable Content |  |

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| **Action Trigger** | | |
| **Asset Type** | Tenement | |
| **Action Name** | Extension of Term / Renewal | |
| **Precondition** | {status} = Live | |
| **Is Member Of** | Managed | |
| **Unique Name Format** | Renewal-{expiryDate:yyyy} | |
| **Deadline** | = {Expiry} – 90 days | |
| **Critical Date** | Expiry | = {expiryDate} + {Interval}[[1]](#footnote-1) |

*Note: The Action Trigger defines the logic of the Action. The Deadline is the latest date by which the Action can be completed.*

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| **Applies To** | | | |
| **Jurisdiction** | **Sub Type** | **Version** | **Interval** |
| PNG | Exploration Licence |  | 0 years, every 2 years |
| PNG | Mining Lease |  | 0 years, every 10 years |
| PNG | Special Mining Lease |  | 0 years, every 40 years |
| PNG | Alluvial Mining Lease |  | 0 years, every 5 years |
| PNG | Lease for Mining Purpose |  | 0 years, every 20 years |
| PNG | Mining Easement |  | 0 years, every 40 years |

*Note: The Applies To list defines which specific Tenement types this action applies to, along with the specific pattern of renewals allowed.*

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| **Task List** | |
| **Description** | **Days Needed Before Deadline** |
| Notify Exploration Manager of pending expiry | 90d |
| Notify Exploration Manager of Variation if required (ELs) | 30d |
| Follow up Exploration Manager | 30d |
| Arrange payment of renewal application fee | 30d |
| Prepare renewal forms (Form 9, 17, 20) | 21d |
| Lodge renewal | 10d |
| Confirm lodgement of renewal | 7d |
| Lodge Variation if required (ELs) | 0d |
| Update tenement’s Expiry Date | 0d |
| Respond to Warden’s Hearing Requirements letter | -10d |
| Notify Exploration Manager of Warden’s Hearing dates | -21d |

*Note: Task List items define the Action Status and will have their own trigger dates based on the Days Needed Before the Deadline. Task List items negate the need for separate follow up Actions. You may add in as many Task List items as you wish. If a Task List item has no Days Needed Before Deadline entered then it will default to the previous Task List item Days Needed Before Deadline.*

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| **Change History** | | |
| **Date** | **Version** | **Changes** |
| 10/10/2024 | 1.1.0 | Removed wiki links and custom fields |
| 21/10/2019 | 1.0.0 | New Action Definition |

1. Intervals defined in the Applies To list [↑](#footnote-ref-1)